

Sample View of American Indian Health & Services BMW

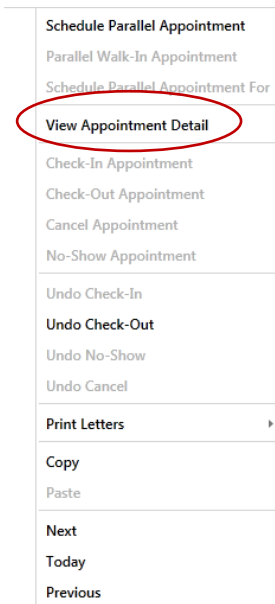
Dr Lambert							
	19 Sunday	20 Monday	21 Tuesday	22 Wednesday	23 Thursday	24 Friday	25 Saturday
8:00 AM							
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4:00 PM							
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Same Day Appt Slots (Circled in red)

Same Day Appt Slots (Circled in red)

Same Day Appt Slots (Circled in red)

1. Choose the provider and month you would like to view.
2. Select the day to audit
3. Right click appointment slot during the same day appointment
4. Click "View Appointment Detail"



5. Check the "Appointment Detail" for the following to determine if the appointment was made within policy.
 - ⇒ Was it made on the same day?
 - ⇒ Was it made by the appropriate staff member?
 - ⇒ What was the reason for the appointment (acute or preventative care)?

Appointment Detail - Dr Hope (2/4/2015 3:00 PM-3:15 PM)

Demo Patient	SSN XXXX-XX-XXXX	Eligibility Status INELIGIBLE
1/1/75 (40y) FEMALE	HRN 999999	Last Updated 2/26/2014
Who made appointment	PCP HOPE,BRAD E	
Scheduled By PARAMOJUANITA	Status Checked Out	
Date Appointment Made 02/04/2015	Purpose Of Visit SCHEDULED VISIT	
Day appointment made	Check-In Time 2/4/2015 2:52:00 PM	Checked-In By PEREZ,CYNTHIA
	Check-Out Time 2/4/2015 4:15:51 PM	Checked-Out By SANTAMARIA,EDITH
Other Info Reason for appointment		
Patient complaining of a rash		

6. Enter this information into the audit tool.